



# **Amrutvahini Institute of Management and Business Administration, Sangamner**

Approved BY AICTE New Delhi, Permanently Affiliated to Savitribai Phule Pune University &  
NAAC Accredited Institute

## **5.1.4 – A REPORT ON STUDENT GRIEVANCE REDRESSAL COMMITTEE DOCUMENT (2023-2024)**



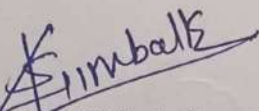
**Amrutvahini Institute of MBA.Sangamner****Notice for the meeting student grievance redressal committee**

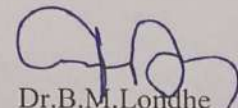
Meeting of student grievance redressal committee is scheduled on Monday 12<sup>th</sup> Oct, 2023 at 3.00pm in the meeting hall to discussed following agenda,

1. To finalize minutes of previous meeting
2. To discuss about the Scholarship forms.
3. Any problem faced by the student
4. Any other issue to be discussed with the permission of chair.

Therefore, following members of the committee should be present for the meeting

<b>Sr No</b>	<b>Name of the Person</b>	<b>Designation</b>
1	Dr.B.M.Londhe	Chairman
2	Dr.S.K.Nimbalkar	Secretary
3	Shri.C.B.kahandal	Member
4	Miss.Rutuja Nalakar	Member
5	Miss.Vaishnavi Shinde	Member
6	Miss.Bhagyashree Ugale	Member
7	Miss.Bhakti Dongare	Member

  
Dr.S.K.Nimbalkar  
Secretatary

  
Dr.B.M.Londhe  
Chairman



# AMRUTVAHINI INSTITUTE OF MANAGEMENT & BUSINESS ADMINISTRATION,

P.O. Sangamner S.K.(422608)

A/p -: Nashik Pune Highway, Amrutnagar (Ghulewadi) Tal- Sangamner, Dist-A'Nagar

Phone No:(02425) 259015, 259255 ,NAAC Accredited & ISO 9001:2015 Certified Institute

DTE Code:- 5324, Savitribai Phule Pune University Code:- 0581

www.amrutaimba.com E-mail : directoraimba@yahoo.in

Date: 07<sup>th</sup> Oct.2023

## Agenda of the Meeting

A meeting of Student **Grievance Redressal committee** will Schedule on 12<sup>th</sup> Oct, 2023 at 3.00pm in the meeting hall to discuss the following agenda

1. To finalise the minutes of pervious meeting.
2. To discuss about scholarship forms.
3. To discuss problems of students regarding classes & Campus.
4. Any other issue to be discussed with the permission of chair.

Therefore following Members of committee should remain present for the meeting.

Sr.No.	Name	Designation
1.	Dr.B.M.Londhe	Chairman
2.	Dr.S.K.Nimbalkar	Secretary
3.	Dr.N.S.Jondhale	SDO
4.	Dr.L.D.Shah	Member-staff
5.	Shri.C.B.Kahandal	Member-staff
6.	Miss Rutuja Nalkar	Member 2 <sup>nd</sup> Yr.
7.	Miss Vaishnavi Shinde	Member 2 <sup>nd</sup> Yr.
8.	Miss Bhagyashree Ugale	Member 1 <sup>st</sup> Yr.
9.	Miss.Bhakti Dongare	Member 1 <sup>st</sup> Yr.

Dr.S.K.Nimbalkar  
Secretary

Dr.B.M.Londhe  
Director



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Date: 12<sup>th</sup> Oct, 2023.

## Minutes of the Meeting

The Meeting of the student grievance redressal committee was held on 12<sup>th</sup> Oct, 2023 at 3.00 pm in the Meeting hall of the institute.

Following Members were Present

Sr.No.	Name	Designation	Sign
1.	Dr.B.M.Londhe	Chairman	
2.	Dr.S.K.Nimbalkar	Secretary	
3.	Dr.N.S.Jondhale	SDO	
4.	Dr.L.D.Shah	Member-staff	
5.	Shri.C.B.Kahandal	Member-staff	
6.	Miss Rutuja Nalkar	Member 2 <sup>nd</sup> Yr.	
7.	Miss Vaishnavi Shinde	Member 2 <sup>nd</sup> Yr.	
8.	Miss Bhagyashree Ugale	Member 1 <sup>st</sup> Yr.	
9.	Miss.Bhakti Dongare	Member 1 <sup>st</sup> Yr.	

**Subject No.1** To finalise the Minutes of the Previous Meeting

**Resolution No.1** The Last Meeting was Student Grievance Redressal committee was held on 25<sup>th</sup> Nov, 2022, the minutes were read by secretary and confirmed by all the members.

**Subject No.2** To discuss about scholarship forms

**Resolution No.2** The discussion was held on scholarship forms and also discussed that, date is finalized and it is appeal to all to fill the forms. For the same Notice should be prepared by the admin department & display this on Notice Board, The decision is taken by Chairman.

**Subject No.3** To Discuss the Problems of Students

Director Sir has asked student members regarding any issue, grievance, hence following grievances were noted.



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Grievance No.1 Students are requesting to the institute for conducting training session on soft skill development and skill advancement, which will be useful for the placement.

Grievance No.2 Students are requested to the institute for an Industrial visit at a company to get a practical knowledge about company operation.

**Resolution No.3** Director Sir has given surety to the students members, in very short time period; the institute will start and arrange this facility for the student development.

**Subject No.4** To discuss any other issue with the permission of chair.

Under this subject secretary has briefed to all the members and asked to the students if there is any issue to remain to discuss, so that no other issue is raised by the student Members.

**Resolution No.4** No other issue, subject will be raised by the student members.

After that secretary is given Vote of Thanks and declared that Meeting is over.

Dr.S.K.Nimbalkar  
Secretary

Dr.B.M.Londhe  
Director

# Women Grievance Redressal Committee

## Agenda of the Meeting

Page No.	
DATE	

A Meeting of Women Grievance Redressal committee will held on 12 Oct - 2023 at 3:30 pm

In the meeting hall to discuss about following

1. TO Finalise the minutes of previous Meeting
2. TO Discuss the problem of student regarding women Grievance if any.
3. TO take Necessary precaution about women Grievance.
4. TO Discuss any other subject with permission of Chair

Therefore the following Members of the committee should remain present for the meeting.

Sr.No.	Name of the members	Designation	Sign
1.	Dr. B. M. Londhe	Director	
2.	Dr. S. K. Nimbalkar	Teaching staff	
3.	Prof. S. G. Punjal	Teaching staff	
4.	Ugale Bhagyashree	MBA-I-UR	
5.	Dongare Bhakti	MBA-I-LR	
6.	Nalkar Rutuja	MBA-II-UR	
7.	Sahane Pratiksha	MBA-II-LR	

Prof. S. G. Punjal  
Secretary

Dr. B. M. Londhe  
Director

# Minutes of Meeting

The Meeting of Women Grievance Redressal committee was held on 12 Oct - 2023 at 3:30pm in the held of Institute Under Chairmanship of ILC Director.

sr. No.	Name of the members	Designation	Sign
1.	Dr. B. M. Londhe	Director	
2.	Dr. S. K. Nimbalkar	Teaching Staff	
3.	Prof. S. G. Gunjal	Teaching Staff	
4.	Ugale Bhagyashree	MBA-I-UR	
5.	Dongare Bhakti	MBA-ELR	
6.	Nalkar Rutuja	MBA-II-UR	
7.	Sahane pratiksha	MBA-II LR	

subject No - I - TO Finalise the Minutes of  
- Previous Meeting

Resolution - I - The last meeting of Grievance Redressal committee was held on 12 Oct - 2023 at 3:30pm the minutes were Redd by secretary and were confirmed by the members.

subject - 2 - TO Discuss the problem of student Regarding Women Grievance if any

Resolution No 2 - ~~to~~ under this issue it is dedved that in out of Institute environment is very good, and No such Incident is Reported All members have Expressed satisfaction about work culture and past Resolution that any problem arised should be Reported with out fear to Director.

subject No - 3 - TO take Necessary precaution about ~~the~~ women Grievance.

All members have expressed their views in the meeting as such no there is any incident case is reported. student member advice to bring to notice if any grievance before committee immediately to take necessary precaution.

Resolution No-3 - Resolved that Necessary precaution may be taken to prevent women grievance.

subject 4 - TO discuss discuss any other subject with permission under this subject no issue was for discussion after vote of thanks meeting declared as over.

Jesu  
prof. S. G. Gunjal  
secretary

Am  
DR. B. M. Londhe  
Director



## Amrutvahini institute of MBA, Sangamner

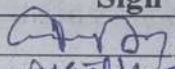
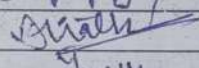
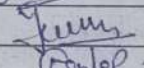
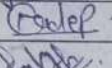
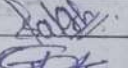
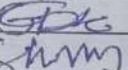
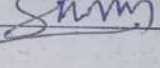
Dates-10/10/2023

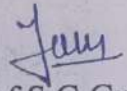
### Notice for Meeting of Anti Women Harassments committee

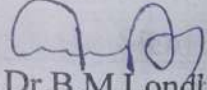
A meeting of Anti Women Harassments Committee will be held on Thursday 10 October, 2023 at 2:30pm.in the meeting hall to discuss about following agenda.

1. To finalize the minutes of previous meeting.
2. To discuss the problem of student regarding women grievances if any.
3. To take necessary precaution about women grievance.
4. To discuss any other subject with the permission of chair.

Therefore, the following members of the committee should remain present for Meeting.

Sr.No	Name Of The Members	Designation	Sign
1	Dr.B.M.Londhe	Director	
2	DR.N.N.Dighe	Teaching Staff	
3	Prof.S.G.Gunjal	Teaching Staff	
4	Adep Namrata	Member(SBC)	
5	Rodage sakshi	Member(OBC)	
6	Gite kalyani	Member(NT)	
7	Shelke Mitali	Member(OBC)	

  
Prof.S.G.Gunjal  
Secretary

  
Dr.B.M.Londhe  
Director

# Anti Women Harassment Committee

## Agenda of Meeting

A Meeting OF Anti Women Harassments committee will be held on 13 Oct-2023 at 4:30 PM in the meeting hall to discuss about following agenda.

1. To Finalize the minutes OF previous Meeting.
2. To discuss the problem OF Student regarding women grievances if any.
3. To take Necessary precaution about women grievance.
4. To discuss any Other Subject with the permission OF Chair.

Therefore, the following members of the committee should remain present for meeting.

Sr.No.	Name of the member.	Designation	Sign
1.	Dr. B. M. Londhe	Director	
2.	Dr. N. N. Dighe	Teaching Staff	
3.	Prof. S. G. Gunjal	Teaching Staff	
4.	Adep Namrata	Member - MBA-IT(BC)	
5.	Rodage Sakshi	Member - MBA-IT(BC)	
6.	Gite Kalyani	Member - MBA-IT(NT)	
7.	- Shelke Mitali	Member - MBA-IT(BC)	

Prof. S. G. Gunjal  
Secretary

Dr. B. M. Londhe  
Director

# Minutes of the meeting

The meeting of Anti Women Harassment committee will be held on 13 Oct 2023 at 4:30 PM in the meeting hall. To discuss following agenda under the chairmanship of Institute Director.

Following Members were present.

Sr. No.	Name of the member	Designation	Sign
1.	Dr. B. M. Londhe	Director	[Signature]
2.	Dr. N. N. Dighe	Teaching staff	[Signature]
3.	Prof. S. G. Gunjaw	Teaching staff	[Signature]
4.	Adep Mamrta	Member-MBA-I(OBC)	[Signature]
5.	Rolaje Sakshi	Member-MBA-I(OBC)	[Signature]
6.	Gite Kalyani	Member-MBA-II (NT)	[Signature]
7.	Shelke Mitali	Member-MBA-II(OBC)	[Signature]

Subject No - I - To finalise the minutes of previous meeting

Resolution - I - The last meeting committee on 24 Nov, 2022, the minutes were read by secretary and confirmed by the members.

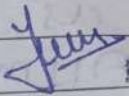
Subject No. 2 - The issue is discussed by the member it is reported that is our institute environment for girls student very healthy and no such event is reported within the institute as well as hostel campus. All members have expressed the satisfaction. Resolve any problem arise with regard to women

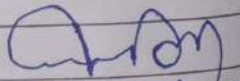
Harassment should be Reported without fear to director and concerned Authority.

- Subject No-3 to take Necessary precautions about women given All members have expressed their views in Meeting as such their No incident case Reported. Student members are advise to bring to the notice of any complain issue before the women Harassments committee immediately to take Necessary action.

Resolution-3 - Resolved that Necessary precaution may be taken to be prevent women Harassment.

Subject No'4 - to discuss any other subject with the permission of chair under this subject No issue was for the discussion before the committee finally secretary has expressed vote of thanks and meeting declared as over.

  
Prof. G. N. S. G.  
Secretary

  
Dr. B. M. Lond  
Director

**Amrutvahini Institute of MBA**


**Notice for the Meeting of Anti Ragging Committee**

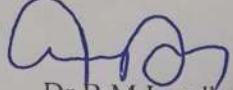
Meeting of Anti Ragging Committee is scheduled on Monday 13th Oct, 2023 at 4.00 pm in the meeting hall to discuss following agenda.

1. To finalise minutes of Previous Meeting.
2. To discuss about any problem faced by Students.
3. Any other issue to be discussed with the permission of chair.

Therefore following members of the committee should be Present for the meeting.

Sr. No.	Name	Members
1	Dr. B.M.Londhe	Chairman(Director)
2	PI,City Police Station	Police Representative
3	Mr.Phatangare Ajay	'NGO Member
4	Mr.Madane Goraksh	Media Representative
5	Dr. L.D.Shah	Teaching Staff(secretary)
6	Prof.R.B.Satpute	Teaching Staff (Rector)
7	Dr. N.M.Nair	Teaching Staff
8	Prof.Mrs.S.G.Gunjil	Ladies Teaching Staff
9	Mr.B.M.Shinde	Non-Teaching Staff
10	Suraj Abhang	Hostel Cleark
11	Mr.Pardhi Sunil.	Security Officer
12	Mr.Arun Deshmukh	Parent representative
13	Mr.Pavan Deshmukh	Student Representative
14	Mr.Nirank zade	Student Representative
15	Miss.Aishwarya Badakh	Student Representative
16	Miss.Shakambhari Dani	Student Representative

  
Dr.L.D.Shah  
Secretary

  
Dr.B.M.Londhe  
Chairman



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Date: 07<sup>th</sup> Oct, 2023

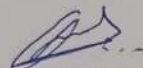
## Agenda of the Meeting

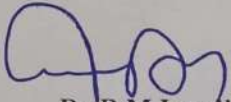
A meeting of **Anti Ragging committee** will Schedule on 13<sup>th</sup> Oct, 2023 at 4.00 pm in the meeting hall to discuss the following agenda

1. To finalise the minutes of pervious meeting.
2. To discuss about any problem faced by the students
3. Any other issue to be discussed with the permission of chair.

Therefore following Members of committee should remain present for the meeting.

Sr. No.	Member Name	Designation
1	Dr.B.M.Londhe	Director - Chairman
2	Pi/City Police Station	Police Representative
3	Mr.Phatangare Ajay	NGO Representative
4	Mr.Madane Gorakh	Media Representative
5	Dr. L.D.Shah	Teaching Staff- Secretary
6	Prof.R.B.Satpute	Teaching Staff
7	Dr.N.M.Nair	Teaching Staff
8	Prof.S.G.Gunjal	Ladies Teaching Staff
9	Mr.B.M.Shinde	Admin Staff
10	Mr. Suraj Abhang	Hostel Clerk
11	Mr.Pardhi Sunil	Security Officer
12	Mr.Pavan Deshmukh	Student Representative
13	Mr.Nirank Zade	Student Representative
14	Miss Dani Shakambhari	Student Representative
15	Miss Aishwarya Badakh	Student Representative
16	Mr.Arun Deshmukh	Parent Representative.

  
Dr.L.D.Shah  
Secretary

  
Dr.B.M.Londhe  
Director



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Date: 13<sup>th</sup> Oct, 2023.

## Minutes of the Meeting

A meeting of Anti Ragging committee was held on 13<sup>th</sup> Oct, 2023 at 4.00pm in the meeting hall under the chairmanship of the director.

Following members were present.

Sr. No.	Member Name	Designation	Sign
1	Dr.B.M.Londhe	Director - Chairman	
2	Pi/City Police Station	Police Representative	for
3	Mr.Phatangare Ajay	NGO Representative	
4	Mr.Madane Gorakh	Media Representative	
5	Dr. L.D.Shah	Teaching Staff- Secretary	
6	Prof.R.B.Satpute	Teaching Staff	
7	Dr.N.M.Nair	Teaching Staff	
8	Prof.S.G.Gunjal	Ladies Teaching Staff	
9	Mr.B.M.Shinde	Admin Staff	
10	Mr. Suraj Abhang	Hostel Clerk	
11	Mr.Pardhi Sunil	Security Officer	
12	Mr.Pavan Deshmukh	Student Representative	
13	Mr.Nirank Zade	Student Representative	
14	Miss Dani Shakambhari	Student Representative	
15	Miss Aishwarya Badakh	Student Representative	
16	Mr.Arun Deshmukh	Parent Representative.	



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**Subject No.1** To finalise minutes of the previous meeting.

**Resolution No.1** The last meeting of Anti Ragging Committee was held on 13<sup>th</sup> Jan, 2022, the minutes were read by secretary and were confirmed by all members.

**Subject No.2** To discuss about any problem faced by the students.

**Resolution No.2** Under this subject secretary is asking to students, they have to share any problem regarding institute and hostel they faced without any fear they can report.

No Problem was raised by students regarding institute and hostel about ragging.

**Subject No.3** To discuss any other issue to be discussed with the permission of chair.

**Resolution No.3** Under this subject director of the institute instructed and request to all the students, to all should fill the anti ragging form its compulsory to all and admin Department should upload the latest information on website related to anti ragging.

A police representative has appeal to students to maintain discipline and avoid any act or deed which creates ragging in hostel and institute campus. If it is happened they should come towards us to raise issue without fear.

After that no subject was for the discussion, secreory is announced that meeting is over.

**Dr.L.D.Shah**  
Secretary

**Dr.B.M.Londhe**  
Chairman